

# MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting  
April 22, 2021

## REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY \*\*HELD VIA RECORDED VIRTUAL/TELECONFERENCE DUE TO COVID-19\*\*

Chairman Rattner called the meeting to order at 7:30 PM. Following the virtual Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: James Benson, Andrew Cangiano, Brian McNeilly, Melanie Michetti, Michael Pucilowski, Steven Rattner, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Members Absent: Michael Grogan, Richard Schindelar

Others Present: Tom Carroll - QPA, Pat Dwyer - Esq., James Schilling - MSA Director, Jilliam Martucci - Administrative, Jim Wancho - PE

### Attendance Roll Call:

Mr. Benson	Present	Chairman Rattner	Present
Mr. Cangiano	Present	Mr. Romano	Present
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Present
Mr. Pucilowski	Present	Mr. Sylvester	Present

Date/Time Call to Order: Thursday April 22, 2021 – 7:30PM  
Others Present: Tom Carroll, Patrick Dwyer, Jim Wancho, James Schilling, Jilliam Martucci

Motion / Resolution	Benson	Cangiano	Grogan	McNeilly	Michetti	Pucilowski	Rattner	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Absent	Present	Present	Present	Present	Present	Absent	Present	Present	Present
Regular Meeting Minutes: March 25, 2021 ALL IN FAVOR	Tabled	Tabled	Absent	Tabled	Tabled	Tabled	Tabled	Tabled	Absent	Tabled	Tabled	Tabled
2020 Budget vs Actual ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
December 31, 2020 Balance Sheet ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
2021 Budget vs Actual ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
March 31, 2021 Balance Sheet ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
Pending Vouchers; April 15, 2021 ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
Correspondence All IN FAVOR	Aye	Aye	Absent	Aye	Second Aye	Motion Aye	Aye	Aye	Absent	Aye	Aye	Aye
Directors Report, Maintenance & Repairs April, 2021 Flow Data - March, 2021 ALL IN FAVOR	Aye	Second Aye	Absent	Motion Aye	Aye	Aye	Aye	Aye	Absent	Aye	Aye	Aye
Engineers Report- April, 2021 ALL IN FAVOR	Aye	Aye	Absent	Aye	Second Aye	Aye	Aye	Aye	Absent	Aye	Aye	Motion Aye
New Business:												
Resolution # 21-20 ROLL CALL	Tabled	Tabled	Absent	Tabled	Tabled	Tabled	Tabled	Tabled	Absent	Tabled	Tabled	Tabled
Resolution # 21-21 ROLL CALL	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
New Business: Memo: Stanhope Allocation	---	---	Absent	---	---	---	---	---	Absent	---	---	---
Old Business:												
Closed Session: N/A pm ALL IN FAVOR *Permit Discussion	None	None	Absent	None	None	None	None	None	Absent	None	None	None

Open Session: N/A pm ALL IN FAVOR	None	None	Absent	None	None	None	None	None	Absent	None	None	None
Adjournment: 08:41 pm ALL IN FAVOR	Aye	Aye	Absent	Aye	Second Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye	Aye

Due to connectivity issues Chairman Rattner missed opening & closing the meeting to the public.

The "Regular" meeting minutes of March 25, 2021 were *Tabled* until the May 27, 2021 MSA Board Meeting

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- Commissioner Pucilowski noted that the March 25, 2021 meeting minutes were not included in the Final Agenda.
  - Commissioner Schwab suggested tabling the minutes.
  - Commissioner Still stated that he has the minutes, they just aren't included in the Agenda asked if they needed to be part of the Agenda.
  - Commissioner Schwab & Mr. Schilling deferred to counsel, Mr. Dwyer agreed to table the minutes, as there is no deadline.

The Financial Reports for 2020 was accepted on a motion offered by Mr. Schwab, seconded by Mr. Romano

Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- Chairman Rattner stated that he cannot figure out what happened with the Capital account that the MSA cannot pay bills, he stated that we have had bigger projects with less money on hand.
  - Chairman Rattner addressed Mr. Schilling and stated that when he has his meeting before actually closing on the loan itself and at that time NJIB provides various dates & timelines to follow, the state advises to submit voucher reimbursements immediately and the turnaround is 21 days. He followed up asking if the reimbursement was submitted on time.
  - Mr. Schilling responded that there were detailed email discussions with the Finance Committee which also included the Auditor. Chairman Rattner interrupted and again asked if the requisition was submitted on time and Mr. Schilling responded that the detailed emails outline everything that was completed timely.
  - Chairman Rattner noted the Renewal & Replacement account balance as well as the balance from the quarterly transfer. Mr. Schilling attempted to explain.
  - Commissioner Schwab strongly disagreed with Chairman Rattner. He advised that the Capital Balance was approximately \$559,000.00 bills totaling \$680,000.00, he stated that he spent 2 days corresponding with the Auditor which is detailed in the emails, Tom Romano had input, Steve stayed silent. On the advice of the Auditor, we should not go into Renewal & Replacement, this is very common for these things to happen. Mr. Schwab stated that he disagrees strongly with Mr. Rattner.
  - Chairman Rattner again asked why we did not just use the remainder of the quarterly transfer funding.
  - Mr. Schwab stated there would still be a shortfall. Mr. Schilling stated that was suggested however our Auditor suggested otherwise and the advice of our professionals was followed.
  - Mr. Schwab stated we were still short \$22,064.83 and that the Auditor advised we will likely run into the same issue over the next few months and agreed that we followed the advice of our Professionals.

- Mr. Schwab & Mr. Rattner corresponded back & forth with regard to this matter...
- *Poor connectivity due to the virtual meeting.*
- Mr. Schwab stated that Mr. Rattner should have corresponded through the email discussion instead of waiting until the meeting and that this is what was decided by our Professionals.
- *Poor connectivity due to the virtual meeting.*
- Mr. Schilling stated that he brought this issue to the Finance Committees attention as well as the Auditor. Mr. Rattner interrupted; *the audio quality was again poor.* Mr. Schilling also verified that the application was not submitted late. Mr. Schilling also noted that we are required to pay contractors within 30 days.
- Chairman Rattner stated we do not have to wait for approval of the bill list to submit the requisition.
- Mrs. Martucci, admin asked what would happen if the check isn't approved by the board. Mr. Rattner stated that we should review the NJIB website. Mrs. Martucci, admin also advised that we can only submit one requisition at a time, we currently have 2 contractors submitting invoices. Mr. Rattner again read terms from the NJIB website.
- Mr. McNeilly interjected that we need a gavel for the meeting.
- Mr. Schilling stated that he is very surprised that this conversation is so heated. Absolutely nothing was submitted late. Mr. McNeilly stated to move it along.
- Mr. Rattner asked why we are spending so much in propane, Mr. Still stated it's been a cold winter. Mr. Schilling advised that we have had multiple generators running for extended periods of time.
  - *Poor connectivity due to the virtual meeting...*Mr. Rattner speaking while Mr. Schilling was speaking.
  - Mr. Schilling advised that a large percentage of that was for one project.
  - Mr. Rattner stated that he doesn't want to be short and have to scramble for money, he has previously brought up concerns stating "it looks like stolen money".
  - Mr. Rattner stated that there have been big expenses and that they may not have even all been installed yet.
    - Mr. Schilling stated there seems to be a lot of animosity going around and that with regard to the aerators, they have all been installed and that it is detailed in his monthly report. Mr. Rattner stated that we don't have a lot of remaining money for the remainder of the year so if something breaks...
  - Mr. Still stated that each year in Netcong he incorporates a spending freeze for 3 months. Mr. Rattner responded that we can't go that way because we can't allow *expletive* to flow onto the street.
  - *Poor connectivity due to the virtual meeting.*

## Financial Report – 2020

10:53 AM

04/13/21

Accrual Basis

### Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
Income				
Net Position Utilized	0.00	107,978.00	-107,978.00	0.0%
Interest	15,031.75			
trustee passdown	4,461,401.96	4,427,402.00	33,999.96	100.8%
<b>Total Income</b>	<b>4,476,433.71</b>	<b>4,535,380.00</b>	<b>-58,946.29</b>	<b>98.7%</b>
<b>Gross Profit</b>	<b>4,476,433.71</b>	<b>4,535,380.00</b>	<b>-58,946.29</b>	<b>98.7%</b>
<b>Expense</b>				
<b>Personnel Services</b>				
B-1 · Administrative-S&W	153,900.43	165,958.00	-12,057.57	92.7%
B-14 · Operating-S&W	654,600.94	667,500.00	-12,899.06	98.1%
<b>Total Personnel Services</b>	<b>808,501.37</b>	<b>833,458.00</b>	<b>-24,956.63</b>	<b>97.0%</b>
<b>Employee Benefits</b>				
B-9 · Pension	101,018.00	102,000.00	-982.00	99.0%
B-8 · Social Security	60,619.76	65,500.00	-4,880.24	92.5%
B-10 · Hosp				
Dental/Vision	5,752.06			
Hospitalization	144,330.98	200,000.00	-55,669.02	72.2%
B-10 · Hosp - Other	-10,146.15			
<b>Total B-10 · Hosp</b>	<b>139,936.89</b>	<b>200,000.00</b>	<b>-60,063.11</b>	<b>70.0%</b>
B-11 · Disability Insurance	4,962.27	10,000.00	-5,037.73	49.6%
B-6 · Unemployment	5,739.71	7,000.00	-1,260.29	82.0%
Employee Benefits - Other	0.00	0.00	0.00	0.0%
<b>Total Employee Benefits</b>	<b>312,276.63</b>	<b>384,500.00</b>	<b>-72,223.37</b>	<b>81.2%</b>
<b>Administration Expenses</b>				
B-2 · Administrative-OE	33,826.59	40,000.00	-6,173.41	84.6%
Administration Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total Administration Expenses</b>	<b>33,826.59</b>	<b>40,000.00</b>	<b>-6,173.41</b>	<b>84.6%</b>
<b>Operations and Maintenance</b>				
B-3 · Legal	37,277.93	37,804.50	-526.57	98.6%
B-4 · Audit	15,899.45	17,000.00	-1,100.55	93.5%
B-5 · Engineer				
NJDES Permit	11,113.63			
B-5 · Engineer - Other	20,518.77	30,000.00	-9,481.23	68.4%
<b>Total B-5 · Engineer</b>	<b>31,632.40</b>	<b>30,000.00</b>	<b>1,632.40</b>	<b>105.4%</b>
B-15 · Telephone	19,674.06	20,000.00	-325.94	98.4%
B-16 · Electric	325,483.95	421,520.52	-96,036.57	77.2%
B-17 · Propane/Fuel Oil	10,602.60	29,000.00	-18,397.40	36.6%
B-18 · Supplies/Chemicals	199,530.05	200,000.00	-469.95	99.8%
B-27 · Laboratory Supplies	5,493.51	12,000.00	-6,506.49	45.8%
B-13 · Office	27,832.51	30,000.00	-2,167.49	92.8%
B-31 · External Services	64,971.26	88,621.08	-23,649.82	73.3%
B-28 · Education/Training	8,777.00	20,000.00	-11,223.00	43.9%
B-25 · Laboratory Fees	14,558.62	30,000.00	-15,441.38	48.5%
B-19 · Maintenance/Repairs	174,336.46	200,000.00	-25,663.54	87.2%
B-20 · Insurance	105,037.00	110,000.00	-4,963.00	95.5%
B-24 · NJDEP Fees	24,196.32	25,000.00	-803.68	96.8%
B-12 · Trustee Admin Fee	15,030.00	20,000.00	-4,970.00	75.2%
B-23 · Permit Appl/Compliance Fees	28,965.00	34,553.99	-5,588.99	83.8%
B-21 · Equipment	68,681.31	70,000.00	-1,318.69	98.1%
B-26 · Sludge Disposal	744,802.21	745,000.00	-197.79	100.0%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Operations and Maintenance - Other	0.00	0.00	0.00	0.0%
<b>Total Operations and Maintenance</b>	<b>1,922,781.64</b>	<b>2,165,500.09</b>	<b>-242,718.45</b>	<b>88.8%</b>
<b>Debt Service</b>				
Debt Svs - Principal Payment	645,580.49	638,837.00	6,743.49	101.1%
Debt Svs - Interest Payment	51,153.33	75,085.00	-23,931.67	68.1%
<b>Total Debt Service</b>	<b>696,733.82</b>	<b>713,922.00</b>	<b>-17,188.18</b>	<b>97.6%</b>
<b>Reserves</b>				
B-29 · Capital Improvement	300,000.00	300,000.00	0.00	100.0%

**Musconetcong Sewerage Authority**  
**Budget vs. Actual Expenditure Report**  
 January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
B-30 - Renewal & Replacement	100,000.00	100,000.00	0.00	100.0%
Total Reserves	400,000.00	400,000.00	0.00	100.0%
Union Dues	0.00			
Total Expense	4,174,120.05	4,537,380.09	-363,260.04	92.0%
Net Ordinary Income	302,313.66	-2,000.09	304,313.75	-15,115.0%
Other Income/Expense				
Other Expense				
Bank Fee	0.00			
Total Other Expense	0.00			
Net Other Income	0.00			
Net Income	302,313.66	-2,000.09	304,313.75	-15,115.0%

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
 As of December 31, 2020

	Dec 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
OA 8169 · Operating Acct TD - 8169	1,528,759.59
PR 3717 · Payroll Account TD - 3717	5,511.18
CI 5030 · Capital Improvement TD - 5030	679,293.82
Es 3226 · Escrow Account TD Bank - 3226	9,892.99
RR 1360 · Renewal & Replacement TD -1360	331,621.30
Petty Cash	150.00
<b>Total Checking/Savings</b>	2,555,228.88
<b>Other Current Assets</b>	
NJIB Note Receivable	6,000,000.00
Prepaid Expenses	179.99
<b>Total Other Current Assets</b>	6,000,179.99
<b>Total Current Assets</b>	8,555,408.87
<b>Fixed Assets</b>	
Construction in Progress	619,814.35
Accumulated Depreciation	-38,105,732.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
<b>Total Fixed Assets</b>	24,501,374.80
<b>Other Assets</b>	
Def. Pension Outflows	521,422.00
<b>Total Other Assets</b>	521,422.00
<b>TOTAL ASSETS</b>	33,578,205.67
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	395,352.68
<b>Total Accounts Payable</b>	395,352.68
<b>Other Current Liabilities</b>	
NJIB Note Payable	6,000,000.00
<b>Accrued Payroll Liabilities</b>	
VALIC	-450.00
PERS - Contributions	28,363.35
PERS - Loans	46,391.38
PERS - Insurance	7,320.03
Union Dues	-1,367.41
Accrued Payroll Liabilities - Other	-47,699.60
<b>Total Accrued Payroll Liabilities</b>	32,557.75
<b>Escrow Deposits Payable</b>	
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Hopatcong State Park WQMP Amend	1,292.50
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
<b>Total Escrow Deposits Payable</b>	9,893.49

10:54 AM  
 04/13/21  
 Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
 As of December 31, 2020

	Dec 31, 20
Due to Municipalities	-254,218.00
Compensated Absences Payable	49,512.72
Accrued Interest Payable	30,709.64
Accounts Payable - Pension	53,839.64
Accrued Liabilities	23,750.00
Total Other Current Liabilities	5,946,045.24
Total Current Liabilities	6,341,397.92
Long Term Liabilities	
Net Pension Liability	1,861,226.00
Loans Payable	2,784,238.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	17,000.00
Def. Pension Inflows	894,022.00
Total Def. Inflows of Resources	911,022.00
Total Long Term Liabilities	5,556,486.38
Total Liabilities	11,897,884.30
Equity	
Net Investment in Capital Asset	21,700,135.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	211,450.69
295 IHC · Contract 295 TT - IHC	2,555,951.00
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	2,767,505.69
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	95,339.45
300 Cop · Contract 300 Infl Scr - Coppola	1,598,890.00
300 - Misc (Permit, Legal)	1,668.00
Total Contract 300 Influent Screening	1,695,897.45
AS · Air Sampling	2,861.83
350 · Contract 350 - PCSIU	6,822.50
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm	1,460.92
Telecommunications Project	4,760.00
305 · Contract 305 NJIB Application	3,299.03
285 · Contract 285 - SC #1 & 2	93,801.49
270 · Contract 270 Thickeners	8,843.08
280 · Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	706,750.47
Total B-29 Capital Improvements	5,334,815.70
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
315 · Contract 315 Sludge Pumps Eval	40,015.98
B-30 Renewal and Replacement - Other	466,011.85
Total B-30 Renewal and Replacement	535,061.50
Operations	50,000.00
Total Restricted	5,999,129.20

10:54 AM  
04/13/21  
Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
As of December 31, 2020

	Dec 31, 20
Unrestricted	
Designated	-107,978.00
Undesignated	714,522.10
<b>Total Unrestricted</b>	<b>606,544.10</b>
3000 · Opening Bal Equity	-5,162,829.77
32000 · Retained Earnings	-1,705,730.53
Net Income	243,072.81
<b>Total Equity</b>	<b>21,680,321.37</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>33,578,205.67</b>



The Financial Reports for 2021 was accepted on a motion offered by Mr. Schwab, seconded by Mr. Romano  
 Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- N/A

**Financial Report – 2021**

**Musconetcong Sewerage Authority  
 Budget vs. Actual Expenditure Report  
 January through March 2021**

10:53 AM  
 04/13/21  
 Accrual Basis

	Jan - Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Interest	17,042.51			
trustee passdown	1,120,875.02			
<b>Total Income</b>	<b>1,137,917.53</b>			
Gross Profit	1,137,917.53			
Expense				
66900 · Reconciliation Discrepancies	-253.34			
Personnel Services				
B-1 · Administrative-S&W	36,189.16	165,598.00	-129,408.84	21.9%
B-14 · Operating-S&W	161,158.44	668,000.00	-506,841.56	24.1%
<b>Total Personnel Services</b>	<b>197,347.60</b>	<b>833,598.00</b>	<b>-636,250.40</b>	<b>23.7%</b>
Employee Benefits				
B-9 · Pension	2,804.08	105,000.00	-102,195.92	2.7%
B-8 · Social Security	14,568.96	65,500.00	-50,931.04	22.2%
B-10 · Hosp	40,201.80	200,000.00	-159,798.20	20.1%
B-11 · Disability Insurance	3,498.92	10,000.00	-6,501.08	35.0%
B-6 · Unemployment	2,839.38	7,000.00	-4,160.62	40.6%
<b>Total Employee Benefits</b>	<b>63,913.14</b>	<b>387,500.00</b>	<b>-323,586.86</b>	<b>16.5%</b>
Administration Expenses				
B-2 · Administrative-OE	5,168.91	40,000.00	-34,831.09	12.9%
<b>Total Administration Expenses</b>	<b>5,168.91</b>	<b>40,000.00</b>	<b>-34,831.09</b>	<b>12.9%</b>
Operations and Maintenance				
B-3 · Legal	5,358.82	35,000.00	-29,641.18	15.3%
B-4 · Audit	277.50	20,000.00	-19,722.50	1.4%
B-5 · Engineer				
NJPDES Permit	3,947.50			
B-5 · Engineer - Other	9,566.71	30,000.00	-20,433.29	31.9%
<b>Total B-5 · Engineer</b>	<b>13,514.21</b>	<b>30,000.00</b>	<b>-16,485.79</b>	<b>45.0%</b>
B-15 · Telephone	2,405.74	20,000.00	-17,594.26	12.0%
B-16 · Electric	98,125.38	482,500.00	-384,374.62	20.3%
B-17 · Propane/Fuel Oil	13,691.26	29,000.00	-15,308.74	47.2%
B-18 · Supplies/Chemicals	45,842.52	200,000.00	-154,157.48	22.9%
B-27 · Laboratory Supplies	1,730.49	12,000.00	-10,269.51	14.4%
B-13 · Office	6,275.92	30,000.00	-23,724.08	20.9%
B-31 · External Services	18,352.72	70,000.00	-51,647.28	26.2%
B-28 · Education/Training	5,073.10	20,000.00	-14,926.90	25.4%
B-25 · Laboratory Fees	1,133.00	30,000.00	-28,867.00	3.8%
B-19 · Maintenance/Repairs	35,083.11	200,000.00	-164,916.89	17.5%
B-20 · Insurance	48,255.00	110,000.00	-61,745.00	43.9%
B-24 · NJDEP Fees	2,283.00	25,000.00	-22,717.00	9.1%
B-12 · Trustee Admin Fee	17,610.00	20,000.00	-2,390.00	88.1%
B-23 · Permit Appl/Compliance Fees	2,244.00	25,000.00	-22,756.00	9.0%
B-21 · Equipment	44,627.00	70,000.00	-25,373.00	63.8%
B-26 · Sludge Disposal	111,055.70	720,000.00	-608,944.30	15.4%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
<b>Total Operations and Maintenance</b>	<b>472,938.47</b>	<b>2,173,500.00</b>	<b>-1,700,561.53</b>	<b>21.8%</b>
Debt Service				
Debt Svs - Principal Payment	80,165.00			
Debt Svs - Interest Payment	71,834.92			
Debt Service - Other	0.00	723,513.00	-723,513.00	0.0%
<b>Total Debt Service</b>	<b>151,999.92</b>	<b>723,513.00</b>	<b>-571,513.08</b>	<b>21.0%</b>
Reserves				
B-29 · Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 · Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
<b>Total Reserves</b>	<b>0.00</b>	<b>400,000.00</b>	<b>-400,000.00</b>	<b>0.0%</b>
Misc. Income	-21,899.05			
Operating Refund	-39,362.98			

10:53 AM  
 04/13/21  
 Accrual Basis

**Musconetcong Sewerage Authority**  
**Budget vs. Actual Expenditure Report**  
 January through March 2021

	Jan - Mar 21	Budget	\$ Over Budget	% of Budget
Pension Reimbursement	-10.68			
<b>Total Expense</b>	<b>829,841.99</b>	<b>4,558,111.00</b>	<b>-3,728,269.01</b>	<b>18.2%</b>
Net Ordinary Income	308,075.54	-4,558,111.00	4,866,186.54	-6.8%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	4,436.09			
<b>Total Other Income</b>	<b>4,436.09</b>			
Other Expense				
Bank Fee	185.00			
<b>Total Other Expense</b>	<b>185.00</b>			
Net Other Income	4,251.09			
<b>Net Income</b>	<b>312,326.63</b>	<b>-4,558,111.00</b>	<b>4,870,437.63</b>	<b>-6.9%</b>

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
 As of March 31, 2021

	Mar 31, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
OA 8169 · Operating Acct TD - 8169	1,665,801.41
PR 3717 · Payroll Account TD - 3717	9,488.88
CI 5030 · Capital Improvement TD - 5030	517,325.69
Es 3226 · Escrow Account TD Bank - 3226	9,892.99
RR 1360 · Renewal & Replacement TD -1360	381,621.30
Petty Cash	150.00
<b>Total Checking/Savings</b>	2,584,280.27
<b>Other Current Assets</b>	
NJIB Note Receivable	5,286,811.00
Prepaid Expenses	179.99
<b>Total Other Current Assets</b>	5,286,990.99
<b>Total Current Assets</b>	7,871,271.26
<b>Fixed Assets</b>	
Construction in Progress	619,814.35
Accumulated Depreciation	-38,105,732.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
<b>Total Fixed Assets</b>	24,501,374.80
<b>Other Assets</b>	
Def. Pension Outflows	521,422.00
<b>Total Other Assets</b>	521,422.00
<b>TOTAL ASSETS</b>	<b>32,894,068.06</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	-42,918.93
<b>Total Accounts Payable</b>	-42,918.93
<b>Other Current Liabilities</b>	
NJIB Note Payable	6,000,000.00
<b>Accrued Payroll Liabilities</b>	
Garnishment	302.14
VALIC	-450.00
PERS - Contributions	40,904.13
PERS - Loans	56,508.99
PERS - Insurance	8,156.07
Union Dues	-1,016.41
Accrued Payroll Liabilities - Other	-47,699.60
<b>Total Accrued Payroll Liabilities</b>	56,705.32
<b>Escrow Deposits Payable</b>	
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Hopatcong State Park WQMP Amend	1,292.50
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
<b>Total Escrow Deposits Payable</b>	9,893.49

10:43 AM  
 04/13/21  
 Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
 As of March 31, 2021

	Mar 31, 21
Due to Municipalities	-254,218.00
Compensated Absenses Payable	49,512.72
Accrued Interest Payable	30,709.64
Accounts Payable - Pension	32,362.39
Accrued Liabilities	23,750.00
<b>Total Other Current Liabilities</b>	<b>5,948,715.56</b>
<b>Total Current Liabilities</b>	<b>5,905,796.63</b>
<b>Long Term Liabilities</b>	
Net Pension Liability	1,861,226.00
Loans Payable	2,784,238.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	17,000.00
Def. Pension Inflows	894,022.00
<b>Total Def. Inflows of Resources</b>	<b>911,022.00</b>
<b>Total Long Term Liabilities</b>	<b>5,556,486.38</b>
<b>Total Liabilities</b>	<b>11,462,283.01</b>
<b>Equity</b>	
Net Investment in Capital Asset Restricted	21,700,135.56
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	166,258.34
295 IHC · Contract 295 TT - IHC	2,226,181.00
295 - Misc (Permit, Legal)	104.00
<b>Total Contract 295 - Tertiary Ttmt</b>	<b>2,392,543.34</b>
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	56,801.82
300 Cop · Contract 300 Infl Scr - Coppola	1,508,912.52
300 - Misc (Permit, Legal)	1,668.00
<b>Total Contract 300 Influent Screening</b>	<b>1,567,382.34</b>
AS · Air Sampling	1,865.58
350 · Contract 350 - PCSIU	2,742.50
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm	1,460.92
Telecommunications Project	4,760.00
305 · Contract 305 NJIB Application	3,020.07
285 · Contract 285 - SC #1 & 2	93,801.49
270 · Contract 270 Thickeners	8,843.08
280 · Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	706,750.47
<b>Total B-29 Capital Improvements</b>	<b>4,825,983.03</b>
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
315 · Contract 315 Sludge Pumps Eval	40,015.98
B-30 Renewal and Replacement - Other	466,011.85
<b>Total B-30 Renewal and Replacement</b>	<b>535,061.50</b>
Operations	50,000.00
<b>Total Restricted</b>	<b>5,490,296.53</b>

10:43 AM  
04/13/21  
Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
As of March 31, 2021

	Mar 31, 21
Unrestricted	
Designated	-107,978.00
Undesignated	714,522.10
<b>Total Unrestricted</b>	<b>606,544.10</b>
3000 · Opening Bal Equity	-5,162,829.77
32000 · Retained Earnings	-1,462,657.72
Net Income	260,296.35
<b>Total Equity</b>	<b>21,431,785.05</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>32,894,068.06</b>

The Pending Vouchers through April 15, 2021 were approved for payment on a motion offered by Mr. Schwab, seconded by Mr. Romano and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- Mr. Schwab addressed Mr. Schilling regarding the Capital account, last correspondence was an email received from Mrs. Martucci, admin email received April 16, 2021 at 2:11pm if that could be forwarded to the board.
- Mr. Schwab stated that we would have to approve Resolution 20-21 prior to the pending vouchers being approved
  - *Poor connectivity*
  - Mr. Schwab moved Resolution 20-21; Mr. Romano offered a second.
  - Mr. Sylvester asked why we were doing resolutions now, Mr. Rattner reiterated that we needed that Resolution 20-21 passed prior to pending voucher approval.
  - Mr. Sylvester stated that this is a perfect example as to why we need to end these zoom meetings & be back in the building for in person meetings, Mr. Schwab agreed. Mr. Still stated that this is getting out of control, we are spending more money than we can see.
  - Mr. Schwab replied that there is a shortfall in cash flow due to two projects going on. Mr. Still interrupted, Mr. Schwab asked to finish speaking and stated to that the email will be sent out tomorrow and should be reviewed. There are some quirky rules that they (Ibank) have. Mr. Schwab again stated that our accountant assured him this is very common.
  - Mr. Still stated that we are not a big authority so we shouldn't be spending this kind of money if we can't afford it. Mr. Schwab responded that this is part of the loans, Mr. Still stated that we asked for \$3,000,000.00 in loans and we are spending it faster than we can get it, Mr. Schwab was responding...
  - *Poor connectivity*
  - Mr. Schwab stated that Resolution 20-21 is a temporary solution due to two projects running concurrently while we are waiting on reimbursement, he stated that we have plenty of money. Mr. Sylvester stated the we obviously don't. Mr. Schwab responded that this is a temporary transfer that had to be done this way for legal reasons, that is why the resolution was needed to be within the law.
    - *Poor connectivity*
    - Mr. Still stated that this is turning into bull-expletive now.
    - Mr. McNeilly asked Mr. Schwab if at a future meeting we anticipate a reimbursement to the operating. Mr. Schwab advised yes that we are just awaiting on reimbursement from the Ibank, again stated that you cannot have more than one requisition at a time, we are currently waiting on \$375,000.00 reimbursement, as soon as this is approved, we can submit the next.
    - *Poor connectivity*
    - Mrs. Martucci, admin confirmed that she would file the over \$600,000.00 reimbursement as soon as the current one was completed.
  - Mr. McNeilly asked for confirmation that within 6-12 month cycle the transfer would be zeroed out. Mr. Schwab agreed. *Poor connectivity ...*
  - Mr. McNeilly stated that we are making concrete steps on approved projects, cleared by finance & approved by the entire board, this is not an over spending issue. Mr. still stated that is his opinion. Mr. Rattner stated that all we had was a timing issue. Mr. Still stated that there are too many projects going on at once. Mr. Rattner said no it was just timing.
    - *Multiple people speaking – INAUDIBLE*
    - Mr. Still asked if we will have the same issue next month, Mr. Schwab stated hopefully not.
  - Mr. Schwab stated that as far as the comment that we were never through this before is because perhaps things were not being done by the law, we have a different set of professionals now that keep a very close eye on things and that maybe it happened before and the MSA wasn't aware.
    - Mr. Sylvester asked maybe it did happen before? Or it did happen?

- Mr. Schwab said it may have happened 15-20 years ago. At this point we have a very good set of professionals.... Mr. Sylvester stated don't say it may have or may not have! He stated that he is beginning to agree with Elmer (Still) that we have too many projects going on and that as Chairman Rattner stated we knew we were going to run into this problem.
- Mr. Rattner stated that the plant must continue to run safely, however we need to do cash planning, yes there are many balls in the air however we have engineers involved as well as James (Schilling) to run the plant. The board agreed to move forward with these projects .... *Poor connectivity* .... His concern is the cash flow not the projects that were already approved. The contractors have their own payroll to cover & such, they did the work, they need to get paid.
- Mr. Schwab deferred to Tom Carroll, QPA to explain the prompt payment law.
  - Mr. Carroll, QPA advised that in 2006 the State of NJ required that payments to contractors be made on a timely manner. MSA is setup that the governing body is required to approve payments, however there are certain timeframes that payments be made within 30 days... *Poor connectivity*... this was implemented because contractors were waiting up to 180 days to be reimbursed. The MSA is doing exactly what municipal entities do regularly based on cash flow ... *Poor connectivity* ... it is a bucket issue where you borrow from the operating account and lend to capital until reimbursement is received. He added that we should also keep in mind that everyone at the State of NJ is still working from home (due to COVID-19). It is not unusual at all to do something like this.
    - Mr. Sylvester stated that everyone understands what is being done, the underlying issue that is continually being brought up is the two major projects ongoing at the same time & that's something to consider going forward and in the future however something to consider, we agreed & voted on these projects.
    - Mr. Sylvester stated that we will be doing this tap dance for a while. Mr. Schwab replied that he hoped not.
    - Mr. Rattner stated that we need to move the \$200,000.00 immediately. Mr. Schilling replied that was his recommendation. Mr. Schwab stated that this is already in the email correspondence that will be forwarded tomorrow.
    - Mr. Sylvester stated to move forward.
- Mr. Schwab moved to approve pending vouchers, Mr. Romano second.
- Mr. Pucilowski asked if the IT company was on the pending vouchers list?
  - Mrs. Martucci advised yes. Mr. Pucilowski suggested holding payment due to the MSA not having phones for several weeks. Mrs. Martucci advised that this is not an IT issue, it actually an Altice (internet) issue as they prematurely ported our phone lines before we even had adequate telephone equipment.
  - Mr. McNeilly asked if Altice is our phone provider. Mrs. Martucci advised that IT was on site today setting up our telephone system, the supplier will be Ring Central, we will only carry Altice for internet services
  - Mr. Benson asked how long the process will take? Mrs. Martucci responded hopefully only a few days.
- Mr. Still asked if all the laptops were now working, Mrs. Martucci clarified that he meant the tablets and advised yes that his has been in the conference room for some time now.

**Musconetcong Sewerage Authority  
Through April 15, 2021**

**OPERATING:**

Able Security Locksmiths	Invoice 22527 - Pad Locks	B-18 · Supplies/C	65.34
Able Security Locksmiths	Invoice 22535 - Pad Locks	B-18 · Supplies/C	169.45
Alfred DeFelice	NJ Drivers License Abstract Record Fee	B-28 · Education/	15.00
Allen, Scott	Safety Boot Reimbursement	B-18 · Supplies/C	150.00
Allied Oil LLC	Balance previous invoices	B-17 · Propane/Fu	2.80
American Wear	Uniform Service 03.23.21-04.13.21	B-31 · External Se	617.72
AmeriGas Propane	Invoice 3119407806 - Propane Deliver	B-17 · Propane/Fu	769.61
Anso Welding	Invoice 121107	B-19 · Maintenanc	500.00
Aqua Pro-Tech Laborato	Invoice 1030217M - Effluent/Influent S	B-25 · Laboratory	345.05
ASAP Container Service	Invoice 4923150,4930887, 4933782, 4	B-26 · Sludge Dis	11,378.66
ATS Environmental Serv	Invoice GS2021085 & GS2021084	B-31 · External Se	4,125.00
ATS Environmental Serv	Invoice GS2021085WR	B-31 · External Se	2,085.00
Barbato, Nicholas	NJMVC Driver Abstract	B-28 · Education/	15.75
Blue Diamond Disposal,	Invoice 586345 - Monthly Trash Servic	B-31 · External Se	312.37
Business Machine Techn	Invoice 2361630 & 2361629	B-31 · External Se	637.00
Certified Laboratories	Invoice 7305713	B-18 · Supplies/C	610.46
Cleary Giacobbe Alfieri J	Invoice 92337 March 2021	B-3 · Legal	227.50
Colabella, Robert	NJMVC Driver Abstract B-28	B-18 · Supplies/C	15.00
D. Lovenbergs Rolloff Se	Invoice 13163	B-31 · External Se	473.19
Fisher Scientific	Invoice A10563971	B-27 · Laboratory	1,233.39
Franks Trattoria	Safety Meeting Food 03.30.2021	B-28 · Education/	338.10
Grainger	Invoice 806934055	B-18 · Supplies/C	920.94
Grainger	Invoice 9852355669	B-18 · Supplies/C	127.23
JW Topping & Assoc.	Travel Accident Policy 03.10.21 - 03.0	B-20 · Insurance	950.00
Kenvil Power Mower	Invoice 185559	B-19 · Maintenanc	462.43
Loftus Electric Inc.	Invoice 13947& 13948	B-19 · Maintenanc	7,650.00
Lowe's Companies, Inc.	Account # 99002310680 - March 2021	B-19 · Maintenanc	1,338.41
M&L Power Systems	Invoice 17971	B-31 · External Se	4,800.00
Main Pool & Chemical C	Invoice 2188281	B-18 · Supplies/C	3,882.25
McMaster-Carr Supply C	Invoice 55385584	B-19 · Maintenanc	181.66
Netcong Hardware Co.	Invoice B181117 & A274544	B-19 · Maintenanc	62.60
Netcong Hardware Co.	Invoice B181117 & A274544	B-19 · Maintenanc	22.47
MSA Safety Sales, LLC	Invocie 961677257	B-18 · Supplies/C	1,962.73
NJ Utility Authorities JIF	Invoice # NJUA249-2021	B-20 · Insurance	60,435.00
North Jersey Pump & Cc	Invoice 1859-21 PS #1	B-19 · Maintenanc	4,659.90
Nusbaum, Stein,Goldste	Invoice 488	B-3 · Legal	5,216.66
Office Concepts Group	Invoice # 1004825-1	B-13 · Office	160.81
Office Concepts Group	Invoice # 1006970-1	B-13 · Office	927.14
One Call Concepts, Inc.	Invoice 1035430 - March 2021 - 53 M&	B-2 · Administrati	75.79
Passaic Valley Sewerag	Invoice 518872 - Liquid Waste Accept	B-26 · Sludge Dis	41,255.00
PS&S	Invoice 144971 - General Consulting tl	B-5 Engineer	2,232.50
Quadient	Account # 7900 0400 8068 5245	B-13 · Office	121.87



Rapid Pump & Meter Se	Invoice RS62105 Aerator & Thickener	B-21 · Equipment	495.00
Russell Reid	Sludge Hauling Fees 03.01.2021-03.3	B-26 · Sludge Dis	30,506.50
Schilling, James	Dental & Boot Reimbursement	B-10 Hospitalizati	404.99
SEM/BDS Stroudsburg E	Invoice 6151421	B-19 · Maintenanc	954.07
State Chemical Solution	Invoice 901924688	B-18 · Supplies/C	741.07
Troup Environmental Alt	Invoice 0321-RWT001	B-21 · Equipment	29,138.00
USA Bluebook	Invoice 557231	B-19 · Maintenanc	351.14
USALCO	Invoice 20188493	B-18 · Supplies/C	6,816.11
Vince Barbato	PA Drivers License Abstract Record F	B-28 · Education/	11.00
Water Environment Fede	2021 Annual Memberships: B McNeilly, M Grogan		<u>364.00</u>
<b>TOTAL:</b>			<b>231,313.66</b>

<b><u>CAPITAL:</u></b>	Coppola Services	Invoice # 2 - Contract 300	B-29 Contract 300	202,782.58
	Iron Hills Construction, Ir	Contract 295 - Pay Application #	B-29 Contract 295	412,580.00
	PS&S	Invoice 144371 - Contract 305	B-29 Contract 305	670.00
	PS&S	Invoice 144969 - Contract 295 through	B-29 Contract 295	27,383.83
	PS&S	Invoice 144968 - Contract 300 Throug	B-29 Contract 300	32,022.88
	PS&S	Invoice 144970 - Air Sampling NJDEP	B-29 Air Sampling	2,820.58
	PS&S	Invoice 144972 - Air Sampling through	B-29 AS	<u>2,581.25</u>
<b>TOTAL:</b>				<b>680,841.12</b>

**ESCROW:** **TOTAL: 0.00**

**RENEWAL & REPLACEMENT:** **TOTAL: 0.00**

<b><u>PAYROLL:</u></b>	Primepoint	Payroll 04.02.2021 - Waivers	B-1, B-14	5,361.47
	Primepoint	Payroll 04.02.2021 - Regular Payroll	B-1, B-14	34,302.86
	Primepoint	Payroll 04.16.2021 - Regular Payroll	B-1, B-14	<u>32,550.33</u>
<b>TOTAL:</b>				<b>72,214.66</b>

<b><u>ONLINE:</u></b>	JCP&L	Invoice 100106392077 - 02.26.2021-0	B-16 · Electric	7,600.63
	NJSHB	Reference # 09110292	B-10 Hospitalizati	14,488.02
	Valic	Confirmation 183148	Accrued Payroll L	600.00
	Direct Energy	Confirmation # 1787882 - 02.26.21-03	B-16 · Electric	41,538.50
	Verizon	Confirm # 3849-00001	B-15 Telephone	718.02
	NJ Division of Pensions	Reference # 09550598	Accounts Payable	913.46
	Valic	Confirmation # 182143	Accrued Payroll L	600.00
	Shell/WEX	Confirmation # 816903312021 - 02.10	B-17 Propane/Fue	502.56
	Unum	Long Term Disability Insurance 04.01.	B-11 Disability	2,058.89
	Altice	Confirm # 2345008	B-15 Telephone	<u>662.19</u>
<b>TOTAL:</b>				<b>69,682.27</b>

The following **correspondence** for the month of March, 2021 was received and filed on a motion offered by Mr. Pucilowski, seconded by Mrs. Michetti. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- N/A

#### Monthly Reports:

The Director's Report, and Maintenance and Repairs Report, for the month of April, 2021 and Flow Data for March, 2021 was accepted on a motion offered by Mr. McNeilly and seconded by Mr. Cangiano. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- Mr. Pucilowski asked Mr. Schilling to schedule an in-person Engineering Committee meeting at the MSA.
- Mr. Rattner advised Lake Musconetcong was completing some of the pre survey & testing which revealed a large uptick in turbidity (dirty water) which Lake Hopatcong was also having a major problem, it was traced back to the work done at the State Park. If anything is noticed in the river it may be from that.
- Mr. Rattner stated that there were some interesting flows that he hasn't been able to figure out, however he did check the rain gauges very closely, it appeared during dry periods that the flow went up.
  - Mr. Schilling stated that the flows remained elevated well after the rain fall.

The Engineer's Report for the month of April, 2021 was accepted on a motion offered by Mr. Sylvester, seconded by Mrs. Michetti. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- Mr. Wancho, PE stated that two of the Tertiary filters were scheduled to be started this week and that was done successfully, there is a slight glitch with the water dilution system that is being looked into, training also conducted.
- Mr. Wancho, PE also advised that on Contract 300, 35 cubic yards of concrete was poured.

**New Business:**

Resolution No. 21-20 was *tabled* until after Engineer Committee Review meeting

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- Mr. Schilling stated there was a lot of information sent to the board regarding this Resolution
  - *Poor connectivity*
- Mr. Pucilowski recommended postponing this resolution until the next meeting, he would like to have the Engineering Committee Meeting before approval.
  - Mr. Schilling stated that the Aerators are producing a tremendous impact
  - He also advised that he supplied correspondence from the AEA regarding wastewater regulations from across the state.
- Mr. Schilling also advised that within his report he outlines comments & concerns with regard to Odor Control & Complaints through the DEP.
  - Mr. Pucilowski advised that he believes this resolution should be postponed.
- Mr. Rattner asked for a straw vote on how many people would like to postpone. (see above)

Resolution No. 21-21 was offered on a motion by Mr. Schwab seconded by Mr. Romano and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

\*See attached resolution

Comments:

- See above for notes & approval

**New Business:**

Memo: Stanhope Allocation

Comments:

- Mr. Schilling stated that Stanhope submitted documentation from Stanhope regarding an allocation transfer.
- Mr. Rattner asked counsel if this is something we need to take action on tonight.
  - Mr. Dwyer, Esq. advised that he spoke with Mr. McNeilly regarding this matter and that he recommends notice being given to member municipality, he suggests this be issued by the MSA.
  - Mr. McNeilly advised that this is on the agenda for Tuesday's night council meeting for the Mayor's stamp.
  - Mr. Rattner asked what the transfer amount is? Mr. McNeilly advised 4300 gallons.
  - Mr. Dwyer advised a letter be sent to all member towns along with a copy of the agreement.
  - Mr. Still asked if this was the same amount they gave back, Mr. Rattner advised that they never signed the agreement.
  - Mr. McNeilly stated that Byram has a circumstance because they do EDUs as opposed to by the gallon, they get jammed up because they can't be used the same way Stanhope, Netcong. Mr. McNeilly added that last time it was 1450.
  - Mr. McNeilly advised that later in the process MSA would take action, around step 6.
  - Mr. Dwyer again advised to send a copy of the letter to each town.

- Mr. McNeilly asked if the municipalities have to take any action or send back confirmation. Mr. Dwyer advise no action required until the Resolutions are passed.

**Old Business:**

- None

**Comments:**

- Mr. Rattner asked if there was still a need for Closed Session for Permit Discussion or was that handled
- Mr. Dwyer advised there is a conference with the judge next Friday.
- Mr. Dwyer, Esq. stated that he wasn't clear if the permit discussion had to do with what is going on with the Air Permit, he deferred to Mr. Wancho, PE
  - Mr. Wancho, PE advised that he wasn't sure what was being asked
  - Mr. Dwyer, Esq. stated that he thought there were issues with the DEP granting the Air Permit.
  - Mr. Wancho, PE advised that this had to do with an Odor Control Plan modification and that this should have been requested prior to the permit being finalized, there is a draft plan that is being worked on currently.

**Closed Session:**

- None

**Adjournment:**

Motion made by Mr. Still, seconded by Mrs. Michetti and the All in Favor Vote of members present, Chairman Rattner adjourned the meeting at 8:41 pm.

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Respectfully Submitted:  
Jilliam Martucci - Administrative Assistant

## RESOLUTION NO. 21-21

RESOLUTION OF THE MUSCONETCONG SEWERAGE AUTHORITY AUTHORIZING A TEMPORARY BUDGET TRANSFER IN THE AMOUNT OF \$300,000.00 FROM THE OPERATING ACCOUNT TO THE CAPITAL ACCOUNT TO PAY FOR ONGOING CONSTRUCTION PROJECTS WHILE AWAITING REIMBURSEMENT FROM A NEW JERSEY I-BANK LOAN

WHEREAS, there are insufficient funds in the Capital Account (B-29) to meet the demands for payment of ongoing construction projects at the Authority's wastewater treatment facility for Contracts 295 and 300; and

WHEREAS, the Authority has obtained approval for a loan for these projects from the New Jersey I-Bank and has made application for release of loan proceeds, however; the funds have not yet been received; and

WHEREAS, pursuant to N.J.S.A. 2A:30A-2(a) the Authority is required to pay its contractors on a timely basis; and


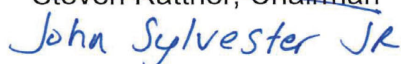
WHEREAS, the Authority has sufficient monies in its Operating Account to temporarily transfer to the Capital Account for the purpose of paying the outstanding invoices;

NOW, THEREFORE, BE IT RESOLVED, that the Director and Treasurer are hereby authorized to transfer the sum of \$300,000 from the Operating Account to the Capital Account in order pay current and expected invoices for these projects; and

IT IS FURTHER RESOLVED, that once the loan proceeds are received from the New Jersey I-Bank and it is determined that Capital Account (B-29) has sufficient monies to pay outstanding invoices, the Director and Treasurer shall reimburse the Operating Account in the amount of \$300,000.00.

April 22, 2021

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman  
  
John Sylvester Jr  
vice chairman

